

CHIEF WASTEWATER PUMPING PLANT OPERATOR - GRADE II

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, incumbents perform supervisory and technical functions involving responsibility for the safe and efficient operation and maintenance of a staffed wastewater pumping plant, a number of unstaffed plants, or a combination. Some plants have facilities for screening and grit removal. General direction is received from the appointing authority but wide leeway is allowed for planning work methods and dealing with emergency conditions. An incumbent may be responsible for maintaining pump stations, leachate and methane collection systems at the Croton Landfill as well as the pumping plants serving the Metro North Train Stations. Supervision is exercised over maintenance and laboring employees. The distinction between this position and a Grade I position is that Grade I operations are larger and the staff is larger due to the plant's handling greater amounts of sewage. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Supervises the operation of the pump stations to assure the most efficient and economical use of staff, equipment, and supplies;

Inspects plant and plant machinery frequently to determine maintenance needs and to ensure efficient operation;

Supervises or performs tests necessary for the control of plant operation;

Oversees and participates in the maintenance and repair of machinery;

Implements and maintains preventative maintenance program;

Assigns daily work schedule and performs routine inspections of work assigned;

Supervises, trains and evaluates assigned staff in accordance with departmental guidelines;

Maintains inventory of supplies, chemicals and equipment; requisitions materials as needed;

Maintains records and prepares periodic reports on the operation of the plant;

Uses computer applications or other automated systems such as spreadsheets, word-processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the practices used and equipment required in the operation and maintenance of a Wastewater Pumping Plant with facilities for grit removal; good knowledge of the operations of a modern wastewater pumping plant; ability to plan and

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: (con't)

supervise the work of subordinates; ability to supervise the operation and repair of pumps, valves and related mechanical and electrical equipment; ability to effectively use computer applications such as spreadsheets, word-processing, e-mail and database software; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential tasks of the position; mechanical aptitude; alertness; dependability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: High school or equivalency diploma and four years of experience in the operation or maintenance of a Class 3 or 4 wastewater treatment plant or a wastewater pumping plant.

SPECIAL REQUIREMENTS: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.