

CHIEF ROAD MAINTAINER II

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent directs and coordinates the activities of road maintenance personnel engaged in road paving, pavement markings, drainage projects and highway safety. Work involves supervising subordinate Chief Road Maintainer I's, Heavy Motor Equipment Operators, Maintenance Workers (CDL-B) and Laborers in the maintenance and repair of County roads to ensure that work performed in conformance with construction standards and within established departmental standards. Considerable latitude is given for the exercise of independent judgment relating to the supervision of crews and their assignments. This class differs from the Chief Road Maintainer I in that the Chief Road Maintainer II is responsible for deployment of personnel, ensuring that equipment needed to perform various jobs is made available to road maintenance crews, ordering materials, and estimating costs for unscheduled and scheduled jobs and/or projects. Supervision is exercised over subordinate road maintenance personnel. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Supervises at least two or more work crews involved with the paving of roads, runways and parking lots, as well as the painting of pavement markings for all County roads, runways and parking lots;

Supervises at least two or more work crews engaged in major type drainage projects along the County road system;

Supervises at least two or more crews engaged in maintaining, repairing all types of County roads; the installation, repair and removal of traffic control signs;

Makes daily site visits to ensure that work performed is within prescribed construction standards;

Trains Chief Road Maintainer I positions regarding the application of pavement markings to ensure that their work crews are performing work in accordance with prescribed standards;

Coordinates material deliveries, traffic control and paving details associated with paving operations by working with subordinates to ensure that projects are completed within prescribed standards and within given deadlines;

Estimates costs of jobs by calculating the cost of materials and equipments, as well as the deployment of personnel;

Ensures work crews are provided appropriate equipment to perform jobs;

Inspects conditions of roads and reports on type and extent of repairs needed;

Investigates complaints or other hazardous conditions and directs appropriate corrective actions;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Confers with Chief Road Maintainer I and instructs same in proper use of equipment and approved safeguards;

Maintains records and reports as required;

Deploys personnel for various jobs as required;
Prepares work schedules and makes work assignments;

Checks daily, with subordinate Chief Road Maintainer, to insure that work is proceeding according to plan and to resolve any problems that may have arisen;

Supervises, and snow removal and flood control operations; participates in operations in emergency situations;

Operates various types of motorized equipment;

Uses computer applications and other automated systems such as spreadsheets, word processing, calendar, email and database software in performing work assignments;

May perform other incidental tasks, as needed;

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the principles, methods, materials and equipment used in the construction and repair of roads; thorough knowledge of tools, terminology and procedures involved in the repair and maintenance of heavy automotive equipment; good knowledge of the maintenance and repair characteristics of the road network within the County; good knowledge of occupational hazards inherent in construction work and the safety precautions which must be taken; ability to plan, assign and supervise the work of others in a manner conducive to full performance and high morale; ability to understand and effectively carry out written and oral instructions and to understand and interpret technical plans; ability to use computer applications such as spreadsheets, word processing, calendar, email and database software; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential functions of the position; initiative; physical strength and agility; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) high school or equivalency diploma and six years experience in road maintenance work, three of which must have been in a supervisory capacity; or (b) ten years experience in road maintenance work, three of which must have been in a supervisory capacity; or (c) a satisfactory equivalent combination of the foregoing training and experience.

SPECIAL REQUIREMENT: Must possess a New York State Drivers License appropriate to the equipment operated. If required to drive heavy motor equipment, as defined in the Commercial Motor Vehicles Safety Act, incumbents will be required to possess a Commercial Motor Vehicle License with required endorsements. Under New York State law applicants for the CDL must be 21 years old.

SPECIAL REQUIREMENT: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.