

CHIEF OF SECTION (MEDICINE)

DISTINGUISHING FEATURES OF THE CLASS: Under general direction, performs diagnosis and patient care services to patients. Supervision is provided for a small number of physicians, professional, and clerical employees. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Provides diagnostic and treatment services for patients in the field of Medicine;

Recommends; possible improvements of care and various research projects that might prove beneficial to patient services to the Director;

Makes referrals for consultation from other specialty services, as needed;

Provides supervision and training to house staff in the area of specialization;

Keeps abreast of new techniques and developments in the field of Internal Medicine by attending conferences and lectures;

Consults with family members, private physicians and community agencies regarding patient status;

Works with administrative and nursing staff to insure adequate support services and follow-up for patients;

Documents records and patient charts pertaining to medical diagnosis and treatment.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the field of Internal Medicine; thorough knowledge of medical procedures used in the diagnosis and treatment of diseases; ability to present instructions in a clear, logical and concise manner; ability to supervise the work of medical professionals; sound professional judgment; integrity; tact; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from an approved medical school with an M.D. degree*, one year of approved internship and three years of an approved residency or fellowship in Internal Medicine and/or a subspecialty thereof.

SPECIAL REQUIREMENT: Possession of a current, valid license to practice medicine in New York State.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

West. Co.
J.C.: Non-Competitive†

Job Class Code: E0150
Job Group: XVII

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