

CHIEF NURSE PRACTITIONER

DISTINGUISHING FEATURES OF THE CLASS: Under clinical supervision of all assigned physicians and in accordance with policies set by the applicable medical staff by-laws, an incumbent in this class supervises and coordinates a team of nurse practitioners (adult, pediatric, family) in support of the professional medical staff. The incumbent supervises and trains professional staff and provides medical care for areas of assignment. The incumbent is responsible for clinical reviews and quality improvement issues for Nurse Practitioner protocols. Supervision is exercised over professional staff. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Supervises and coordinates a team of Nurse Practitioners in providing primary care to patients and counseling on health related problems as directed by the attending Physician;

Recruits, instructs and trains staff in proper procedures and standards and ensures implementation of administrative and clinical practice;

Develops, recommends and participates in the formulation of procedures and protocols for Nurse Practitioners in accordance with hospital policy and regulatory standards;

Conducts clinical reviews and participates in responses to patient complaints, quality management issues and risk management requests;

Performs history and physical examinations and participates in developing appropriate treatment plans;

Works in collaboration with physicians to establish and implement programs;

Documents patient progress and care to ensure an accurate record of activity in compliance with established procedures;

Reviews and recommends changes regarding the utilization of personnel and proposes staffing patterns;

Conducts quality improvement studies quarterly and reports through the quality improvement structure with an emphasis on Nurse Practitioner protocols;

Identifies, analyzes and makes recommendations to resolve service problems, duplication of tasks or operational issues;

Collaborates with physicians and other allied health professionals in identifying opportunities and developing best practices for clinical care;

Keeps abreast of advancements in the field, attends case conferences and seminars, conducts rounds and continues education.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of current nursing principles, practices and techniques; thorough knowledge of New York State Nurse Practice Act as it applies to the Adult Nurse Practitioner; thorough knowledge of medical principles and practices as they apply to the role of the pediatric, adult and family planning Nurse Practitioner; ability to share significant primary health care responsibilities with physicians; ability to establish and maintain cooperative working relationships; ability to exercise leadership; ability to plan and supervise the work of professional nursing and other staff; ability to communicate effectively both orally and in writing; thoroughness; sound professional judgment; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession current certification as a Nurse Practitioner, with prescription writing privileges, issued by the New York State Department of Education and seven years of Nurse Practitioner experience.

SUBSTITUTION: Possession of a Bachelor's Degree in Nursing may be substituted for two years of the above experience and possession of a Master's Degree in Nursing may be substituted for two years of the above experience or substituted for one year of the above experience when used in addition to the Bachelor's substitution.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.