

CHAPLAIN RESIDENT

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision of the Director of Pastoral Care or certified Clinical Pastoral Education Supervisor, an incumbent in this class participates in a Clinical Pastoral Education Program designed to develop pastoral formation, competence, and reflection. Incumbents engage in supervised clinical practice in ministry, and participate in integrated group and individual educational and training activities. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Provides pastoral care and spiritual support for patients, families, and staff, in accordance with the clinical component of the pastoral education program;

Attends and participates in seminars, instructional activities, individual supervision, group life, and weekend practicum;

Completes all assigned reading, writing, and self-evaluations;

Writes required reports, such as pastoral care reports, worship service reports, and case studies;

Responds to calls for a chaplain, including trauma calls, when assigned as overnight on-call;

Leads or assists in leading religious services as required;

May access protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive);

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Knowledge of the principles and practices of the religion represented; knowledge of health care procedures; knowledge of the parish clergy's ministry; knowledge of other faiths and denominations within those faiths; knowledge of interdisciplinary communication; familiarity with the operation of the hospital's nursing, geriatric, penal and psychiatric units; skill in interpersonal communication; ability to control one's own emotional needs or psychological dynamics from conflicting with the duties of the position; ability to commit oneself to caring for the spiritual, psychosocial and physical needs of persons served; ability to incorporate operational and integrated knowledge of the field in making pastoral diagnostic assessment; ability to listen; ability to approach with understanding individual spiritual and personal problems; ability to understand the special problems of, and to deal effectively with, the sick, the aged and law offenders; ability to work in cooperation with clergymen of all faiths and with institution staff; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments; dependability, initiative, resourcefulness,

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: (Cont)

tolerance, patience, flexibility; perception; integrity; sound judgement; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) successful completion of 60 credits toward a Master's of Divinity or Master's of Hebrew Letters degree*, or (b) successful completion of 60 credits towards a Master's Degree* in Counseling, Psychology, Education, or Therapeutic field; or (c) possession of a Bachelor's Degree* in Theology; or (d) possession of a Master's Degree and successful completion of one unit in Clinical Pastoral Education**.

**NOTE: Candidates qualifying under option (d) must submit a copy of their supervisor's final evaluation to document successful completion of the CPE unit.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.

SPECIAL REQUIREMENTS: Approval by Screening committee, Pastoral Care Advisory Committee of Westchester Medical Center.