

BUILDING SERVICE WORKER I

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, does basic, simple, and routine cleaning work. It differs from Building Service Worker II in the scope of duties performed, responsibilities assigned, and equipment used. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Sweeps and mops floors, stairways, and corridors;

Cleans and sanitizes bathrooms, showers, and related fixtures;

Waxes and polishes floors, woodwork, and doors;

Dusts and washes manually windows, walls, woodwork, and doors;

Keeps fixtures supplied with paper cups, towels, tissue paper, soap, and related supplies;

Vacuums carpets, rugs, and screens;

Assists in the delivery of supplies;

Assists in other routine housekeeping functions including the relocation of furniture or equipment, setups for special occasions, and other similar emergency or routine equipment shifts;

May handle and use linen supplies.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Familiarity with modern cleaning methods and supplies; ability to understand and carry out instructions; ability to work well with others; reliability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING OR EXPERIENCE: There are no minimum requirements for employment in this position.