

ASSOCIATE DIRECTOR OF DIVISION (PHYSICAL MEDICINE & REHABILITATION)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision of the Director of the Division, has direct responsibility for the complete care of the patients on the P.M. & R. Service of the Westchester County Medical Center including the immediate supervision of the resident physicians assigned to the Service. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Assists in evaluation of patients in other clinical divisions of the hospital;

Supervises the operation of the electrodiagnostic laboratory under the general direction of the Director;

Assists in conducting outpatient and follow-up clinics;

Participates in the clinical research activities of the division;

Supervises the maintenance of the clinical records by the resident staff;

Assists in the various clinical teaching activities of the division, including direct supervision of a substantial number of medical and paramedical personnel in various disciplines;

Assumes the responsibilities of the directorship of the program in the Director's absence.

REQUIRED KNOWLEDGES, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the field of physical medicine and rehabilitation; good knowledge of the general field of medicine; good knowledge of the devices and equipment associated with the rehabilitation and physically disabled persons; familiarity with the social and psychological factors associated with physical disabilities; ability to diagnose disabilities and rehabilitative needs of the patient; ability to instruct subordinates and other hospital personnel in the fundamentals of physical and rehabilitative medicine with either formal or informal methods; ability to formulate general plans of, and to provide for, construction or fabrication of assistive devices; sound professional judgment; good health.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from an approved school of medicine with an M.D. degree*, plus completion of an approved residency training program in P.M. & R. and one to two additional years of practice and/or training in P.M. & R.

SPECIAL REQUIREMENTS: (1) License to practice medicine in New York State. (2) Certification by the American Board of Physical Medicine and Rehabilitation.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

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West. Co.
J. C.: Non-Competitive†
RMG
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Job Class Code: E0115
Job Group: XVIII