

ASSOCIATE DIRECTOR OF DIVISION (CHILD PSYCHIATRY)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, incumbents of this class direct and coordinate psychiatric services for children which includes the coordination of professional services for the treatment of atypical children under the care of the Community Mental Health Board, and particularly for the direction and operation of the Special Children's Clinic. Supervision is exercised over a small number of psychiatrists, social workers and other clinical staff. Performs related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Serves as director of the Special Children's Service;

Assumes medico-legal responsibility for and supervises the diagnosis and treatment of patients in the Special Children's Service;

Examines, diagnoses and treats patients in the Service;

Has responsibility for overall organization and operation of in-service training of psychiatrists and allied professionals in the Service;

Recommends to superior the provision of such services as are needed for the care and treatment of atypical children;

Provides consultation to County mental health clinics and to contract agencies in regard to atypical children;

Provides consultation to other agencies in the community serving atypical children.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Comprehensive knowledge of the methods used in treating psychiatric patients in a clinical setting; comprehensive knowledge of both major and minor personality deviations; ability to do psychotherapy, especially that applicable to the behavior problems of children; ability to work cooperatively with allied professional groups; ability to supervise and instruct staff members; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from an approved medical school*, completion of three years of approved residency in psychiatry, and three additional years of experience or training in psychiatry, at least two of which were in child psychiatry.

SPECIAL REQUIREMENT FOR THE ACCEPTANCE OF APPLICATIONS: Possession of a current, valid license to practice medicine in New York State and be board certified or board eligible for certification as a psychiatrist by the American Board of Psychiatry and Neurology.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

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J. C.: Non-Competitive†
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Job Class Code: E0109
Job Group: XVIII