

ASSISTANT TO GENERAL MANAGER-PLAYLAND

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this position assists in directing the maintenance and operation of all physical property at Playland. The work may include planning for the maintenance and the execution of all rides, attractions, mechanical, electrical, plumbing, construction and gardening repair and service. Supervision is exercised over a large number of maintenance personnel. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Directs, and assists in directing the maintenance of rides, attractions, buildings, roads, devices, docks, machinery, grounds, etc. and inspects completed work to ensure it meets standards;

Assists in scheduling and planning the work for maintenance and repair projects necessary for Playland rides, attractions, buildings, grounds and equipment and prepares rough plans for alterations;

Plans and assists in planning the work of the maintenance staff;

Assists with training and discipline of all maintenance staff;

Assists in planning and supervising the installation of all new rides, attractions, buildings and devices;

Assists with budget preparation by reviewing requests and making recommendations;

Responsible for stock buildings containing materials and equipment;

Inspects all rides, attractions, buildings and grounds for safety, cleanliness, etc. and recommends or directs corrective action;

May use computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of rides, attractions, building, device and grounds maintenance, operation and repair; ability to organize and give general direction to a large number of maintenance operations; ability to make rough drawings and plan minor alterations; ability to supervise others; ability to effectively use computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; initiative; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a High School or equivalency diploma and either: (a) six years of experience where the primary function of the position involved building, grounds and equipment maintenance, two years of which must have been in a supervisory capacity; or (b) six years of experience working in an amusement facility performing a wide range of ride, attraction and mechanical repairs, two years of which must have been in a supervisory capacity and which involved responsibility for functions such as estimating materials, costs and staffing requirements.

SUBSTITUTIONS: Satisfactory completion of 30 credits* towards a degree in Engineering Technology or similar field may be substituted on a year for year basis for up to four years of the required experience. There is no substitution for the supervisory experience.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution accredited or recognized by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.