

## ASSISTANT DIRECTOR OF DIVISION (RENAL LABORATORY)

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of the Director and Associate Director of Division (Renal Laboratory), is responsible for programs and operations of the Renal Laboratory and Clinic. This laboratory serves as a center in the County for diagnostic work, special therapy teaching, and research in the area of renal diseases. Supervision is exercised over a small number of technical employees. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Assigns, instructs, and supervises the work of the technical staff;

Develops diagnostic services for in-patients and selected out-patients with renal diseases;

Operates and maintains an artificial kidney and is responsible for its use on patients with kidney failure or certain types of poisoning;

Presents a program of clinical investigation and basic research for in and out-patients;

Instructs hospital staff and students in laboratory functions;

Instructs house staff in renal function - physiology and pathophysiology, by lecturing to groups, and by the rotation of residents through the service;

Trains Fellows assigned to the laboratory;

Is available for all renal and electrolyte consultations requested by other clinical services.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the principles and techniques of renal physiology; good knowledge of internal medicine; skill in use of ancillary, chemical, physical and electronic equipment of renal laboratory; ability to plan, instruct, and supervise the work of others; ability to investigate new problems and to assemble and evaluate experimental evidence; good judgment; initiative; thoroughness; good health.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from a recognized medical school\*, completion of an approved internship, and three years of approved residency training in internal medicine.

SPECIAL REQUIREMENT: Eligibility for license to practice medicine in New York State.

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

West. Co.  
J.C.: Non-Competitive†

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Job Class Code: E0409  
Job Group: XVI