

## ASSISTANT CHIEF OF SECTION (PHYSIOLOGIC NEUROSURGERY)

GENERAL STATEMENT OF DUTIES: Assists in the direction and administration of a Physiologic Neurosurgery Program at the Westchester County Medical Center; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of the Director of Physiologic Neurosurgery and Chief of Section (Physiologic Neurosurgery), the incumbent of this class is responsible for the professional supervision of the Physiologic Neurosurgery Program. These responsibilities include the formal and informal instruction of staff and students in this field. Supervision is exercised over a substantial number of employees, including physicians, technicians and attendants. In addition, a staff relationship exists with other services.

### EXAMPLES OF WORK: (Illustrative Only)

Supervises the diagnosis and management of patients with neurosurgical and related diseases;

Supervises, establishes, and organizes a training program for house staff physicians;

Makes recommendations for improvements in patient care;

Maintains close liaison and consults with other services;

Participates in clinical conferences;

Maintains records and reports of program activities;

Handles administrative duties such as scheduling, budget requests, supplies, and equipment.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the field of Physiologic Neurosurgery; good knowledge of the interrelationships in the related medical disciplines; working knowledge of the methodology in medical teaching; ability to instruct subordinates and other hospital personnel in the fundamentals of Neurosurgery with either formal or informal methods; ability to understand role of a public hospital and its related medical facilities to the community; tact; courtesy; sound professional judgment.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from a medical school\* of recognized standing with an M.D. degree, and one year of approved residency training, including at least twelve months in clinical neurological surgery.

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

SPECIAL REQUIREMENT: License to practice medicine in New York State. Eligibility for certification by American Boards of Neurosurgery.

West. Co.  
J.C.: Non-Competitive†  
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Job Class Code: E0399  
Job Group: XVI