Westchester gov.com

George Latimer
County Executive
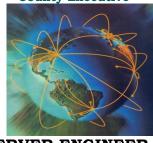
Department of Human Resources
Mary Jennings Mahon
Commissioner

Department of Information Technology
Marguerite Beirne
Chief Information Officer

SERVER ENGINEER I

The Westchester County Department of Information Technology has an immediate opening for a *Server Engineer I.*

EXAMPLES OF WORK:

- Installs, maintains and relocates hardware and software for servers, including assembly, configuration and transport, in accordance with established procedures, standards and instructions;
- Performs periodic preventative maintenance in accordance with manufacturer recommendations and departmental policies;
- Installs, configures, and tests server-related software according to manufacturer and departmental standards and procedures;
- Documents configuration processes and settings, documents troubleshooting methods and activities
- Modifies, updates or replaces internal equipment parts as required and performs standard server management procedures, including security, according to manufacturer and departmental standards;
- Lifts equipment that may weigh as much as 50 lbs. to place in, arrange around, or remove from the workplace for set-up, installation, repair, de-installation, or maintenance;
- Responds to user calls and service requests;
- Diagnoses failures to determine the specific causes of software or hardware problems;
- Works with contract and vendor supplied personnel engaged in the installation, maintenance and repair of server software and hardware;
- Maintains operating records and prepares routine operating reports;
- May access protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs extensive);
- May manage inventory of server and associated equipment.

REQUIRED QUALIFICATIONS: A high school or equivalency diploma and either (a) a Bachelor's degree* in Information Technology or a closely related field and one (1) year of experience where a primary function of the position was server administration, including the installation, operation, maintenance and problem-diagnosis of servers and associated equipment or; (b) six (6) years of experience as described in (a).

SUBSTITUTIONS: Satisfactory completion of 30 credits* may be substituted on a year for year basis for up to four years of the required experience. A Master's Degree* in Information Technology or a closely related field may also be substituted for one additional year of experience.

SPECIAL REQUIREMENTS: Possession of a valid license to operate a motor vehicle in the State of New York at time of appointment and maintain same while in the title.

NOTES:

1. *Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.
2. Experience on a home personal computer may not be used as a substitute for the aforementioned experience.

Come join our team!

Salary Range: $62,525 - $77,765 (CSEA)

Besides a competitive salary, our compensation package includes comprehensive benefits, including medical, dental, vision, deferred compensation, paid leave and retirement plan.

Please submit a cover letter and resume to jobs@westchestergov.com.

Important: Please indicate **Server Engineer I** in the subject line of your e-mail.

Westchester County is an equal opportunity employer

About Westchester County…

Westchester County, located in the heart of the historic Hudson Valley, covers 500 square miles and has a population of just under a million. Originally home to Native Americans, who were members of the Lenape tribe, it is today a rich mix of many cultures and landscapes. The County is a blend of bustling cities, quaint villages and picturesque towns as well as open spaces and a network of beautiful parks. The County is also an intellectual capital, boasting a highly educated workforce, competitive colleges and universities, Fortune 500 companies, world changing non-profits, and cutting-edge research centers.