

Fire Commissioner – City of Yonkers, NY

The City of Yonkers is seeking a qualified candidate to serve in the position of Fire Commissioner. The incumbent oversees the Fire Department operations and is responsible for a force of approximately 430 firefighters and officers servicing the fourth largest city in New York State, which includes a diverse community of approximately 200,000 citizens.

JOB DESCRIPTION:

This is a high level position with responsibility for the command, control, administration, disposition and discipline of the Fire Department. The successful candidate will plan and coordinate the activity and efficiency of all fire fighting units of the City in accordance with existing laws, ordinances, regulations, and established policies and procedures. The successful candidate shall also have responsibility for the overall fire prevention and fire fighting activities.

RESPONSIBILITIES:

- Commands, controls, administers, disposes and disciplines the Fire Department;
- Directs and supervises of all funds appropriated to the Fire Department;
- Plans and coordinates the activity and efficiency of all fire fighting units of the City;
- Assists with overall fire prevention and fire fighting activities;
- Plans, coordinates and directs the overall activities of all fire fighting units;
- Assumes command at all major fires and extraordinary emergencies;
- Assigns individuals to perform specialized fire fighting and fire prevention duties;
- Supervises the investigation and determination of causes of fires;
- Directs the inspection of buildings for fire hazards to insure compliance with fire prevention ordinances;
- Maintains discipline and promotes the morale of the Fire Bureau;
- Directs and inspects the maintenance and repair of all fire fighting equipment;
- Reviews reports and makes inspections to determine the condition and efficiency of all fire fighting units;
- Directs the preparation and maintenance of personnel and activities, records and reports;
- Directs the training of Fire Bureau personnel;
- Recommends purchase of supplies and the replacement of deficient fire fighting equipment;
- Attends meetings and conferences and addresses interested groups regarding fire prevention and fire fighting activities.

QUALIFICATIONS:

Candidates should have between 10 and 15 years experience in fire prevention and or at a high administrative level working within a Fire Department.

Thorough knowledge of modern fire fighting and fire prevention methods and equipment; thorough knowledge of the City's building code and fire prevention laws and regulations; thorough knowledge of the geography, building conditions and major fire hazards of the City; thorough knowledge of safety precautions used in fire fighting; thorough knowledge of current trends regarding the administration of fire fighting and fire prevention activities; ability to plan, coordinate and direct fire fighting and fire prevention activities; ability to maintain discipline and promote morale; ability to develop cooperative relations with the public; initiative; resourcefulness; integrity; dependability; good judgment; tact and courtesy.

Either a Bachelor's or Master's degree in a related field is also preferred.

Please submit resumes to:

Mr. Carlos Moran
Acting Commissioner of Human Resources, City Hall, Suite 116
40 South Broadway
Yonkers, NY 10701

or via email :

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