

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Community Services Department is in search of:

Director of Community Services

Salary Range \$76,505 - \$95,133

Duties of the position: Under the general supervision of the Community Services Board and the County Administrator, this position administers the operations of the Community Services Department and offers administrative guidance to community providers of mental health and persons with developmental disabilities services as well as chemical dependency programs. The work includes responsibility for program planning, development, implementation, evaluation, and supervision of professional, technical and clerical staff. The work is performed under the general supervision County Administrator and Community Services Board in accordance with applicable rules, regulations, and general policies. The incumbent does work related to the administrative needs of the County and Local Government Unit, as required.

Minimum Qualifications:

- A) Possession of a Possession of current license to practice medicine in New York State and deemed board certified or board eligible in psychiatry, neurology, pediatrics; **OR**
- B) Possession of current license by the New York State Education Department to practice as a psychologist; **OR**
- C) Master's degree in social work and current license as a certified social worker by the New York State Education Department; **OR**
- D) Possession of a Master's degree in psychiatric mental health nursing and current license by the New York State Education Department as a registered nurse; **OR**
- E) Possession of a Master's degree in rehabilitation counseling, psychology, social work, public health administration, public administration, hospital administration, human service administration, business administration or other equivalent degrees as determined by a curriculum reviewed and approved by the New York State Education Department;

AND

Five (5) years of progressively responsible clinical and/or administrative experience in a governmental, private, not-for-profit or proprietary program providing services for people who have a diagnosis of mental illness, persons with developmental disabilities, developmental disability, alcoholism or substance abuse. At least two (2) of the five (5) years shall include functioning in an administrative capacity for the management of a program in which the candidate was responsible for the overall direction and control of an identifiable organizational unit or program. Such experience shall be specifically related to the powers and duties of the director of community services in accordance with part 102.7, NYCRR, Mental Hygiene Law.

NOTE: The individual must have obtained a degree or degrees from a college or university recognized by the New York State Education Department.

NOTE: The Inter-Office Coordinating Council, New York State Department of Mental Hygiene, must approve candidate qualifications prior to permanent appointment.

Send resume and letter of interest to Ruth Doyle, St. Lawrence County Administrator, 48 Court Street, Canton, New York 13617.

Application Deadline: Friday, December 23, 2016

Applications can be obtained from the county's website, www.slcpersonnel.org or by contacting the Human Resources Office at (315)379-2210.

AA/EEO