This is in reply to your request that special arrangements be made for you to take the above examination on an alternate date due to conflict with a religious observance or practice.

Arrangements will be made to grant your request. You are to report for the written test at the time and place stated on your alternate admission card that will be mailed at a later date. It is necessary that Part I of the attached form be completed by your Pastor, Rabbi, or official of your church. Mail this notice, with Parts I and II completed, or bring it with you when you report for the examination. You will not be admitted to the examination unless you present this form signed by your Pastor, Rabbi or official of your synagogue, church or religious group.

This form may remain in effect for a period of three years.
PART I: TO BE COMPLETED BY PASTOR, RABBI OR OFFICIAL OF CHURCH OR RELIGIOUS GROUP

I hereby certify that the applicant named above is a member of a church or a religious group, which has a religious observance or practice on Saturday, and that it is contrary to the religious tenets of this church or group for the applicant to participate in a civil service examination on a Saturday.

I further certify that I am the pastor or an official of the church or religious organization of which the applicant is a member.

DATE  SIGNATURE  TITLE

Name and Address of Synagogue, Church or Religious Group

PART II: TO BE COMPLETED BY APPLICANT

I hereby certify that I am a member of a church or a religious group, which has a religious observance or practice on Saturday, and that it is contrary to the religious tenets of this church or group for me to participate in a civil service examination on a Saturday.

I further certify that I neither seek nor receive any information regarding the general or specific content of any examination held on the announced date.

Signature  Address

Date

(REVISED 3/03)