



Department of Emergency Services

## Westchester County Emergency Medical Services Advisory Board

### Meeting Minutes

July 10, 2001

6:30 P.M.

### Hawthorne Volunteer Fire Department

#### Attendance:

Roone Arledge  
Susan Croll  
David Dawson  
Nicholas DeRobertis, M.D.  
Roland Faucher  
Carlos Flores, M.D.  
Chris Kalish  
Dan Minerva  
Scott Moore  
Charles O'Connor  
Jeffrey Reilly  
Paul Scoca  
Ted Tully  
Anthony Sutton  
Joe Bilotto - Guest

Anthony Sutton called the meeting to order at 6:43 P.M.

The June 12, 2001 meeting minutes were read and accepted. A motion was made to accept the minutes as written by Mr. Faucher, seconded by Mr. O'Connor. The motion was unanimously approved.

#### Update of Regional Council

Anthony Sutton briefly updated the board on the progress of the Westchester County Regional EMS Counsel.

New officers appointed to the regional council.

**President:** James O'Connor  
**Vice President:** Lawrence Klecatsky, M.D.  
**Secretary:** Susan Briggs  
**Treasurer:** David Parsons

#### Medical Advisory Committee (MAC) Report

Dr. DeRobertis was named chair of the Westchester MAC. A number of TAG's (technical action groups) have been created to address the many requirements of the new MAC. The MAC has been working on and will complete shortly draft protocols, by-laws and CME/ Call Audit requirements.

Anthony Sutton discussed the letter written by Dr. Hyland (Westchester County Medical Examiner) regarding field pronouncements by EMS personnel. A meeting will be set up to discuss the ME's letter.

### **Subcommittee Reports:**

#### ***Communications***

A meeting has been scheduled for Wednesday July 25, 2001 5:30 P.M. at the Department of Emergency Services. The Fire Advisory Board (FAB) and the EMS Advisory Board will meet with the Westchester County Department of Information Technology to discuss radio communication issues.

The EMS Advisory board received a resignation letter from Robert Miller. A copy was not available at this meeting. The Board tabled action on this item until the next meeting.

Discussion took place on the question of who will be considered an appropriate First Responder as outlined in our requirements for response standards. The recommendation for minimum standard of a First Responder was that the responder be certified in CPR & First Aid.

Dispatch standards were discussed. Should we set standards for resources, i.e. EMD and/or central dispatch? The consensus was that we should set the standards, and leave the method of implementation to the individual municipalities.

Emergency Medical Dispatch (EMD) was discussed. After a lengthy discussion, the board agreed on recommending this standard.

The next meeting of the EMS Advisory Board will be held on August 14, 2001 6:30 P.M. at the Lake Mohegan Fire District headquarters on Route 6 in Mohegan Lake, NY.

Respectfully submitted,

Jeffrey T. Reilly, Secretary

**Direction:**  
**Lake Mohegan Fire District**  
**1975 East Main Street**  
**Lake Mohegan, NY 10547**  
**(914) 528-2116**

#### ***From South:***

Take the Taconic State Parkway (TSP) north to US-6 exit. Take U.S.-6 west (left turn) and follow US-6 for 2.5 miles. Fire headquarters is on the right side. Parking is available in the rear of the building.

#### ***From West:***

From US-9 north take the Bear Mountain State Parkway. Make a left turn onto US-6 east. Follow US-6 for 2.0 miles. Fire headquarters in on the left side just past Lexington Avenue. Parking is available in the rear of the building.