Request for Proposals
Phase I A Archeological Survey for a
Westchester County Riverwalk Trailway at the
Mariandale Retreat and Conference Center and
Crawbuckie Nature Preserve
Village of Ossining, New York

Requested by
Westchester County Department of Planning

Contact Person
Robert Lopane, RLA
Landscape Architect
414 Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601
(914) 995-4415

Investigation Description
The County of Westchester is seeking a qualified archeologist to perform a Phase 1A Archeological
Investigation of a proposed Westchester County Riverwalk Trailway. The trailway, which will begin at
Albany Post Road (Route 9), will traverse the western side of the Mariandale Conference Center property in
Ossining, a property owned and operated by the Mariandale Sisters of Hope. For a short distance, the
trailway will also extend into a portion of the Crawbuckie Nature Preserve owned by the Village of
Ossining.

Note: The County will be responsible for securing the surveyor’s right to access all properties, and the
Contractor will be required to comply with all rules and regulations of each property owner.

The trailway will be approximately 3,115 feet long. 967 linear foot of the trailway will be located on an
existing asphalt drive and is not included in the area of potential effect. 1,328 linear foot of the trailway
will be a 6’ wide asphalt pathway. The remaining 820 linear foot of trailway will be a 4’-wide
compacted earth pathway cut into the hillside.

The project also involves the construction four paved seating areas totaling approximately 1000 square
feet, a pedestrian footbridge with two bridge abutments and a staging area encompassing approximately
11,500 square feet. The entire area of ground disturbance is estimated at approximately 80,000 square
feet.

Consultant Qualifications
The consultant to perform the required services must be an archeologist with demonstrated experience in
conducting cultural resource investigations and preparing field investigation reports for submission to
the New York State OPRHP.

Deadline for Submission of Proposal
Qualified archeologists must prepare a written proposal to conduct the requested site investigation and
submit to the Westchester County Department of Planning no later than Friday, November 18th.
Site Inspection
Arrangements to visit the site prior to the submission of a proposal must be made with Westchester County contact person listed above.

Need for Investigation
The purpose of this Phase IA survey is to determine the presence or absence of sites in specific areas that will be impacted by ground disturbing activities. Since this project is funded in part by an Environmental Protection Fund Grant as administered by the New York State Office of Parks, Recreation and Historic Preservation (OPRHP), a determination with regard to the project’s impact on historic and archeological resources from the New York State Historic Preservation Office is required.

The findings of the IA study report are to be submitted to the New York State OPRHP for their review and determination of areas with the project site, if any, that would require a Phase 1B investigation.

Investigation Schedule
This pathway project is currently under design and is expected to be completed by February of 2012. The project will be bid in February or March of 2012 and construction is expected to begin in June of 2012. The archeological investigation should be conducted during the design stage.

Investigation Methodology
All work to be performed under this contract must be done in accordance with The New York Archeological Council’s 1994 Standards for Cultural Resource Investigation adopted by the New York State Office of Parks, Recreation and Historic Preservation (OPRHP).

Investigation Timeframe
The work to be performed shall commence at the earliest possible date in consideration of field conditions and contract approval by Westchester County, and shall be completed no later than January 20th, 2011 except as extended by Westchester County in writing.

Proposal Contents
Investigation proposals must:
♦ Describe the research, field, laboratory, and analysis methods that are appropriate to the applicable Standards for conducting the investigation
♦ List locations where the investigation team has participated in surveys of a similar scope
♦ Include a schedule of dates for conducting field surveys, preparing field reports, and submitting reports to the New York State OPRHP
♦ Include a completed fee schedule form indicating hourly or daily rates per task, transportation costs, and costs for photocopying, photography and miscellaneous supplies.

Attachments

♦ Project Location – USGS Map
♦ Site Location Map
♦ Map of proposed pathway alignment
♦ Area of Potential Effect (2 maps)